



## Welcome to the Jaguar Invitational!

We are very excited to have your team compete in this year's tournament. Before your team can participate, you will need to register your team with the tournament.

### Where is registration?

Novi Sheraton, 21111 Haggerty Road, Novi, MI. Registration will begin Friday night, May 10th from 2:00 pm until 7:00 pm

### Is there a mail in or email option for registration materials?

There is an email option. VERY IMPORTANT TO FOLLOW THESE INSTRUCTIONS ON EMAILING

1. PLEASE SEND TO [PPA.SOCCER.MGT@GMAIL.COM](mailto:PPA.SOCCER.MGT@GMAIL.COM)
2. IN THE SUBJECT YOU MUST HAVE CLUB NAME, GENDER, AGE, TEAM ID(NUMBER THAT STARTS WITH NOVI) Example: MICHIGAN JAGUARS Boys U8 NOVI55555555
3. Send as one continuous document preferably a PDF file. Do not want each document attached separately.

**This email address is NOT to ask questions. You will not receive a response to questions, only acknowledgment that we received your materials and everything is correct.**

### Mail in Option:

1. You can send materials to Jaguar Invitational 24404 Catherine Industrial Drive Suite 310, Novi, MI 48375 Please do not send originals, copies only. NEED TO RECEIVE NO LATER THAN MAY 8<sup>TH</sup>. EMAIL OPTION WILL ACCEPT UP TIL 3PM MAY 10TH

### What you need to EMAIL/MAIL is:

1. a copy of passcards, picture side only
2. guest player roster (you can get this from your state association)
3. copy of risk management card for coach (kid safe card)
4. a copy of your roster.
5. Liability Release Form
6. Contact info sheet
7. Copy of travel permit, (applies to out of state teams and teams from Canada unless traveling as US Club Soccer)
8. Copy of Coaching Concussion certificate
9. Must have a Concussion Parent Athlete form for everyone on team(PLEASE DO NOT SEND JUST HAVE ON YOU)
10. Medical Release form (PLEASE DO NOT SEND JUST HAVE ON YOU)This form is provided by your state association.

**MEDICAL RELEASE FORMS: YOU DO NOT HAVE TO PROVIDE A COPY, JUST MAKE SURE YOU HAVE THEM ON YOU AT ALL TIMES IN CASE OF AN INJURY as well as the parent athlete concussion information sheet for each player**

**PLEASE NOTE THAT ANY GIFTS OR INCENTIVES BEING GIVEN OUT AT REGISTRATION ON FRIDAY NIGHT AT SHERATON IS ON A FIRST COME FIRST SERVE BASIS. IN OTHER WORDS WE CAN NOT GUARENTEE THAT WE WILL HAVE ANY OF THESE ITEMS AFTER FRIDAY NIGHT AT THE LOCATIONS YOU ARE PLAYING AT. YOU WILL NEED TO CHECK WITH THE SITE COORDINATOR AT THAT LOCATION.**

What is at registration if you attend?

1. coupons and flyers
2. Team check in-do not need the whole team only a representative from team.
3. Manager/coaches gifts

What we need from you at registration if you choose to: **PLEASE COME PREPARED**

1. a copy of passcards, picture side only
2. guest player roster
3. copy of risk management card for coach (kid safe card)
4. a copy of your roster.
5. Liability Release Form
6. Contact info sheet
7. Copy of travel permit, (applies to out of state teams and teams from Canada unless traveling as US Club Soccer)
8. Copy of Coaching Concussion certificate
9. Must have a Concussion Parent Athlete form for everyone on team(do not need it sent just have on you)  
Medical Release form (do not need it sent just have on you)This form is provided by your state association.  
(\*Does not apply to US Club Soccer teams or Canadian teams)

If you have guest players it is a state sanctioning rule that you must fill out a guest player roster with your state affiliate, whether or not your player is coming from within your club or not. We do not supply those forms. For Michigan you can go to [www.michiganyouthsoccer.org](http://www.michiganyouthsoccer.org) and click Forms, e-travel forms to fill that out and bring with you to registration. Other states must go to your state affiliate to get your forms

FAQ's

1. If a player already plays for another team in my club do I still have to get a guest player roster from MSYSA or my affiliated league for them?  
*YES, that is a state requirement that we as a sanctioned tournament must follow. You can go to [www.michiganyouthsoccer.org](http://www.michiganyouthsoccer.org) and go to e-travel forms to get guest rosters. Out of state teams should contact their state association for information on obtaining these forms.*
2. Can a player, play for more than one team?  
**NO, IMPORTANT:** Players are only allowed to play for **ONE team** in the tournament. No player will be allowed to play for more than one team regardless of age group, gender or team. Teams that do not follow this rule will be disqualified. No double rostering allowed! This is another state sanctioning requirement.
3. Can my team register at the field or on Saturday morning?  
**NO, Even if your team is playing a game on Friday evening, you MUST REGISTER your team at the Novi Sheraton. Registration is FRIDAY NIGHT ONLY there will be no registration done on Saturday morning, NO EXCEPTIONS, so please plan accordingly. YOU ARE ALLOWED TO MAIL or email IN YOUR REGISTRATION INFORMATION AND THAT INFORMATION IS LISTED ABOVE AND MUST BE RECEIVED ONE WEEK PRIOR TO TOURNAMENT.**
4. Does everyone playing have to have a passcard or is a birth certificate okay?  
*Yes everyone has to have a passcard to play, that is how we know they are properly insured and No, a birth certificate is not accepted in place of a passcard.*
5. How do I go about obtaining a passcard if a player does not have?  
*If in Michigan contact MSYSA, at [www.michiganyouthsoccer.org](http://www.michiganyouthsoccer.org) or your state soccer association.*
6. Can players help out (sub) on other teams?

***Absolutely not, no double rostering of players. Whatever team they are rostered on for the tournament is the team they MUST play on and can not help out on another team.***